









39 Salt River Road, Salt River, Cape Town Tel: (021) 447 1271

> Email: <u>hello@colourlab.co.za</u> Web: www.colourlab.co.za



ABOUT COLOURLAB

Colourlab is a space that brings people together. Overlooking the beautiful Table Mountain and Cape Town Foreshore, our spectacular industrial building is a versatile venue suitable for staging events of all styles and sizes.

Our in-house events team are here to help you through the whole event process; from your first enquiry, to advising on the best suppliers, to being with you on the day.

Our vision is to help people discover brands as well as local and international talents, explore creativity, foster collaborations with a added sprinkle of FUN. A solid ground where people can build memories.

We will showcase some of our own favourite brands and some interactive exhibition spaces. Colour is our game, so prepare yourself to be delighted and inspired.











EVENTS MEETINGS PRODUCTION



RATES

	Full Day	Half Day
Cost	R18 000	R11 000
Access Times	08:00 – 00:00 (Includes next day clean up from 08:00 – 10:00)	08:00 - 17:00 / 16:00 - 00:00

*Please enquire should your event times fall out of these specified times – we are happy to accommodate every brief *Discounted prices will apply, Monday - Thursday All prices exclude VAT

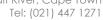
VENUE FEATURES

252m² Main area with 270° rooftop views of the city 137.5m² Outdoor terrace with 180° views of Table Mountain and the city 62m² Cocktail area with view of the mountain 45m² Reception area Prep kitchen for in-house and outsourced catering Infinity Curve Bar Structure

INCLUDED WITH VENUE RENTAL

Cash bar facilities Ambient lighting Designer accent seating in main area Cocktail area with lounge pockets Door security Post-event cleaning













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ADDITIONAL CHARGES

•	Refundable Breakage Deposit	R3 000 (incl vat)
•	External Caterer Fee	R2 000

 Surcharge after midnight (up to 2am) R2 000 per hour

 Waiters (Hourly per Waiter) R120

Minimum 1 waiter per event/Charged based on PAX • Barmen (Hourly per Barmen) R120

Charged based on PAX

 Corkage R35 Pre-Event Half Clearance Fee R1500 Pre-Event Full Clearance Fee R3500

All prices exclude VAT

ADDITIONAL SERVICES

In-house Catering **Event Lighting**

OUTSOURCED SUPPLIERS

*Preferred suppliers available upon request

- DJ / Sound
- Catering
- Cutlery & Crockery

- Audio/visual equipment
- · Dance floor
- · Bedouin tent

EVENT PAYMENT & CONFIRMATION

We require a 50% deposit of venue rental amount to secure your booking date, as well as a signed copy of our venue Terms & Conditions.

The balance needs to be settled 14 days prior to the event.

Any additional outstanding payments need to be settled at least 14 days prior to your event.

